



THE SOCIETY OF RECORDER PLAYERS

President: Sir Peter Maxwell Davies CBE

Registered Charity No. 282751/SC038422

INFORMATION TO BE SENT What? Who to? Where? When?

What?	Who to?	Where?	When?
Branch accounts From the Branch Treasurer These should have been independently examined and approved by the Branch.	Treasurer: Ulli Burchette	120 Hoggarden Road, Tonbridge TN10 4QX treasurer@srp.org.uk 01732 354763	By mid-October

NB Branch subscriptions should be sent to the Membership Secretary and **NOT** the Treasurer.

Membership Lists, Subscriptions and Donations for the CURRENT season 2010-2011

What?	Who to?	Where?	When?
Membership Renewal Form (available from website admin page) www.srp.org.uk/admin	Branch Secretary keeps the form but sends the Gift Aid section to Dick Pyper (See Gift Aid section)		As and when received

Renewal / Application Forms

Renewal forms are for Branch use to update their details.

Gift Aid slips to be sent to Dick Pyper. Please do **NOT** send the them to Membership Secretary or Treasurer.

Membership List Usually from Branch Secretary It helps to include totals of membership types. <i>(Full, Household, Student, Associate Members, Affiliated Group) Please refer to Guidelines on the admin page.</i>	Membership Secretary: Mike Wilkinson	memsec@srp.org.uk 21 London Road, SEVENOAKS , TN13 1BH	By 30 th November
Cheques for membership From Branch Treasurer It helps to include a breakdown of membership types. <i>(Full, Household, Student)</i> Donations given to Walter Bergmann Fund, NYRO	Membership Secretary: Mike Wilkinson	memsec@srp.org.uk 21 London Road, SEVENOAKS , TN13 1BH	Membership by 30 th November Donations for WBF & NYRO at any time
Membership Cards Membership List 2009 (printed)	A supply of membership cards is available at the Annual Conference, or can be obtained from the Membership Secretary. One side is blank so that Branches may, if they wish, print on it dates of meetings, amount of subscription, etc. Available from Conference. Branches should collect their lists and distribute them to each of their members.		

Subscriptions for current year: 2010-2011

Full £19
 Household £29
 Student £14.50

Affiliated Group: £38

Please note that NYRO members are automatically members of SRP and become ASSOCIATE members of branches. HLM are members of COS and may be AM of branches.

Further cheques & details For new or rejoined members The Branch Treasurer can send all relevant details with the cheque OR The relevant details can be emailed and a cheque posted Relevant Details: <i>Name, address, email, telephone</i> + Information to be included in printed list eg <C> (Consort player) <T> (Teacher) (Ctee) (Committee)	Membership Secretary: Mike Wilkinson	memsec@srp.org.uk 21 London Road, SEVENOAKS , TN13 1BH	As and when received
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What?	Who to?	Where?	When?
GIFT AID Forms for members who have not previously agreed to gift aid	Dick Pyper	35 Meads Road, Merrow, Guildford GU1 2NA chairman@srp.org.uk 01483 505104	By 31 st January
<p>Gift Aid forms need to be sent once only for each member. By using a column for Gift Aid at the front of the list you send to the Membership Secretary, you could send the same list with any new Gift Aid highlighted in yellow to Dick. Dick needs to know the current year's members to claim Gift Aid.</p>			

Membership & The Recorder Magazine

Playing year: September - August

Magazine year: Spring, Summer, Autumn and Winter issues (ie March, June, September and December)

For any membership from February the FULL subscription needs to be sent because the magazine year begins in Spring.

The magazine year cannot begin at the same time as membership in September because of the processing time needed.

Should members join in the summer they will be sent a back-copy of the Spring issue.

New members who join between September and March will receive their first issue in March.

Lapsed members will not receive a magazine in March.

What?	Who to?	Where?	When?
Pastoral Visits Request for a Pastoral Visiting Conductor	Secretary: Bob Whitmarsh	Linkside, 21 Berewecke Avenue, Winchester O22 6BH secretary@srp.org.uk 01962 868862	BEFORE the event

Hopefully this table will be useful for branch officers.

Current Membership Secretary: Mike Wilkinson, memsec@srp.org.uk