

## OFFICERS' REPORTS TO SRP COMMITTEE, 17 FEBRUARY 2008

### Secretary

In the current Financial Year (from 1.9.2007) 28 Pastoral Visits have been authorised, 1 (retrospectively) for 2006-07, 23 for 2007-08, 3 for 2008-09 and 1 for 2009-10. All the applications that I received, except one, were handled on-line which makes for speed of response and saves the Society postage. I am trying to encourage Branches to apply at least one month ahead of the proposed visit to cover periods when I might be away.

There have been several amendments to the details of Branch Secretaries, to be reported in Spring issue of The Recorder Magazine.

### *Kent Branch*

Mrs Emily Rimmer, 4 Hamilton Close, Snodland, Maidstone ME15 8TL (07736 319905)  
kent@srp.org.uk

### *Newcastle Branch*

Mrs Sheila Ryan, 1 Orchard Close, Morpeth, Northumberland NE61 1XE (01670 519800)  
newcastle@srp.org.uk

### *Sheffield Branch*

Miss Jane Ellin, 1 Chapel Rise, Anston, Sheffield S25 4AF (01909 518258) sheffield@srp.org.uk

### *Wessex Branch*

Mrs Lorraine Curtis, 39 Monks Road, Winchester SO23 7EQ (01962 863361) wessex@srp.org.uk

Bob Whitmarsh

### Treasurer

#### ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2007

This table is a summary of the Central Fund accounts for the year 2006-07 and a forecast of the figures for 2007-2008.

INCOME	2006-2007	2007-2008
Subscriptions including Corporate Subscriptions	23,577.66	24,500
York Festival 2006 Surplus	803.10	
Scottish Recorder Festival Surplus	100.00	
IR gift aid (allocated to AIF)	(8337.94)	
Bank Interest (10.75% of Total Received)	1214.86	1,200
Remainder of funds from ceased branches	67.41	
<b>Total</b>	<b>25,763.03</b>	<b>25,600</b>
<b>EXPENDITURE</b>		
Magazine	12,507.19	12,750
Annual Conference	3,703.09	4,000
Conductors Visits	3,233.95	3,600
Committee Expenses	2,037.45	2,500
Printing, Stationery & Membership List	829.13	550
Phones & Postages	489.12	500
Publicity	58.75	100
Ex-gratia payments to Cumbria, and WBF	1,123.86	535
Ex-gratia payments to Aberdeen– Scottish Festival 2006	58.22	66
Competition	-689.36	0
Subscription to Making Music	382.66	400
Audit	150.00	150

Internet Presence	265.80	200
Liability Insurance	907.07	1,075
Employers Liability Insurance	108.33	325
Trustee Insurance	27.91	215
Miscellaneous	27.47	
<b>Total</b>	<b>25,250.62</b>	<b>26,966</b>

The surplus for the year was £512 leaving the fund at £24,721 on the 31<sup>st</sup> August. I would like to point out that this “surplus” is due to the competition entry fees in the Competition account. I anticipate a shortfall of £1,400 in 2007/8.

Subscription income rose by £3,166 compared with 2005/06 as many members opted to pay the increased fee voluntarily. I am very grateful for this. The cost of the Annual Conference rose by almost £500, the cost of conductors’ visits increased by almost £800. Committee expenses were down by £230.

The Walter Bergmann Fund received £1,955 in donations, and £2,093 share of bank interest, £562 share of the 2006 SRP festival surplus and £46 from the Inland Revenue Gift Aid return. It awarded grants totalling £3,366, chairman’s expenses were £30. I understand that some awards haven’t been claimed yet. The year’s gain was £1259 leaving its fund at £41,523.

The Arthur Ingram Fund received £7993 share of bank interest, as well as £8338 Inland Revenue Gift Aid – reclaimed from subscriptions for 2003 up to 2006. Its main expenditure was the NYRO management fee (£6000), an *ex gratia* payment to Anthony Rowland-Jones (£500), a grant to Early Music for Youth (£250) and a workshop (£110). The overall fund amounts to £180,386. The cost of the competition is to be transferred into the Arthur Ingram Fund. Conference 2007 authorised £5000 towards the purchase of large instruments for NYRO.

In view of the very small surplus in the central fund, increasing travel costs, that may necessitate an increase in mileage rate, as well as the uproar surrounding the latest, rather steep increase in subscription rates, I propose a modest increase of 50p person. This means the rates would rise to £18.00 per full member, £29.00 per household membership and £13.50 for students; a further rise of £1 is likely to be necessary in 2009.

I received most branch accounts by 30<sup>th</sup> November and almost all on the official return form which made the task of collating them a lot easier. So, thanks to branch treasurers. Just a minor moan – please ensure that your examiner takes the time to actually check through the figures to avoid errors in calculation. The auditor pointed out that some branches have very small sums in their bank accounts; the branch reserves should equal a year’s expenditure.

I wish to thank Keith Varney, our Independent Examiner, for his helpful advice and efficient handling of the auditing of the Society’s accounts.

Ursula Burchette

### **Chairman, Walter Bergmann Fund**

The fund donated a prize to the SRP Moeck Solo Recorder Prize in November. We have six applicants to consider at our next meeting. We have agreed to assist suitable applicants for the Woodhouse Recorder Week in August.

Andrew Collis

**Workshops organised for SRP by the Training Administrator**

<b>Date</b>	<b>Course</b>	<b>Tutor</b>	<b>Branch</b>	<b>Organiser</b>
Feb 2003	Intm. Conduct.	MU	Edinburgh	A Short
Nov 2004	Intm. Conduct.	MU	Bristol	S. Davies
Sept 2005	Intm. Conduct.	MU	Winchester	R. Whitmarsh
Jan 2006	Intm. Conduct.	CT	Edinburgh	A Short
June 2006	Technique	HH	Bristol	S. Davies
March 2007	Technique	HH	Essex	S. Walker
Nov 2007	Theory	MU	Suffolk	M. Usher
May 2009	Technique	ES	Lincoln	D. Knight

The first workshop theory day was held on Nov 3<sup>rd</sup> in Suffolk. 9 people attended, 5 recorder players, 4 singers. The feedback was good, although the harmony section at the end was possibly a step too far. I would like to run more of these - designed for those who picked up singing or an instrument late in life and have a hazy notion of the dots and their meaning, key signatures, time signatures and what exactly the conductor is doing!

Lincoln (in association with Peterborough) have booked a technique day with Eileen on 16<sup>th</sup> May 09.

Moira Usher

**Membership Secretary**

Although I have received all the subscriptions and membership lists, with the exception of the list from South Downs, there are still a couple of minor discrepancies to resolve.

Processing the membership has been very much easier this year because of the new standard format of the lists. Although there is some room for improvement, it has been a promising and encouraging start and I hope it will continue to improve as branch officials become more accustomed to using it.

However a few issues have arisen this year.

1 Since branches have used the new application forms this year, several more members have requested that their details should be withheld from the national computer. It is possible that members will use this option more and more in the future.

Number of members omitted in	2005	4
	2008	17

2 When the last list was printed I omitted the names of all these members. Apparently one 'omitted' person was upset because her name was not on the printed list, but since nobody could contact her I don't understand why. Also branches can be upset if their numbers are shown to be less than they really are. I see the list as a means of communication between members. *Should names be printed or not?*

However, I understand that it is legal for me to hold this data on my computer so I suggest that the application form makes this clear and also clarifies the purpose of the list.

- Printed list goes to members only
- Can be sent electronically to branch officials only (I have received only two requests since 2005 – one was when a branch was organising the national festival) *Should we be sending the list electronically at all?*
- 'Omitted' members' names will not be published in the list. Except for members who opt out of being on computer but wish to be in the printed list. *(Or should they be?)*

- *Maybe a comment about this should be printed on the inside front cover of the new printed list next year.*

I have been concerned about the mailing of magazines because the printouts of branch mailing I have received from Peacock Press had lots of mistakes. (list contained lapsed members, omitted new members, incorrect addresses, members in incorrect branches) Only four branches were completely correct last year even though eight had the correct number of members.

At the moment Jeremy Burbidge and I are working hard to make sure that his list is correct with mine.

Margaret Shearing

### **SRP News Editor**

My plea to branches to submit reports has borne fruit, with 11 reports in the Winter issue and 12 for Spring. It was particularly pleasing to hear from the branch which had not contributed for ten years, whom I shamed (but did not name) in my last report to the committee.

Inevitably when branches respond to an appeal I receive more material than can be accommodated in our pages, which means that contributions have to be edited. I am reluctant to submit too many words as this could result in print size being reduced: the print size in the current issue is just about acceptable but I wouldn't want to see it any smaller.

The Spring issue will carry an update on Festival plans and an advert for the Scottish Festival. I have asked Cleveland branch to provide a review of the Festival - this will appear in the Autumn edition.

Madeline Seviour

### **Country and Overseas Branch**

Members of the Branch at 12 January 2008:

	Britain	Europe	World	Total	
Ordinary	92		14	7	113
Household	20		5	0	25
Student	4		0	1	5
Life	6		0	1	7
Totals	122		19	9	150

Orchestras and Groups : 14

Corporate Members: 5

NYRO members: 55

Jim Rowley

### **Moeck/SRP Competition Administrator**

An outline of the biennial schedule is appended below.

***Points needing discussion*****1. Prizes**

Outline in past has been

1 <sup>st</sup>	Moeck	£500 (given in form of a 'fee' for the winners recital)
2 <sup>nd</sup> /3 <sup>rd</sup>	SRP	Totalling £600 for UK up to £800 for overseas
Walter Bergmann Fund		£300 for an outstanding performance of a single work

This has 'evolved' and is no longer satisfactory as adjudicators have, naturally, wanted the Winner to go home with something on the day. £500 for a professional fee is not very much. (SRP subsidised in 2005 by giving substantial expenses as well). Will require some discussion with Moeck UK (EMS) as well.

**2. Adjudicator/Competitor relationship**

At present we rely on the honesty of the adjudicators in declaring their degree of involvement with any of the competitors – either currently or in the past. (This requirement has been in the contracts for the last 2 competitions & I reiterate it when sending out the CD entries & immediately before the finals)

This has created tension and potential embarrassment/bringing the competition into disrepute at least in the eyes of the public & student population, in three out of the five competitions I have been involved with and needs tightening up. The problem of course is that the professional recorder playing world is very small & any budding professional is likely to have worked with several of our potential adjudicators at some point in their training.

**3. Presentation Details**

The sharing of 'duties' between representatives of Moeck & SRP at the Finals & at the Winners Recital needs to be reviewed now that Richard Woods, who used to front it, is no longer associated with EMS.

**4. Characteristics required for Administrator**

- A cool head
- logical thinking
- good organisational skills (of both the big picture & the detail),
- authority

***Outline of 'duties' for Moeck/SRP Competition***

The competition runs on a two-year cycle. Outline of work involved given as from 'now' ie. with the competition just under two years away.

The following is what has evolved during my tenure. I am sure my successor will develop it their own way.

March – June	Appoint adjudicators	3 in total, usually 1 or 2 UK based + 1 from abroad, or vice versa. (Make sure they agree the terms & conditions in the contract)
July	Decide on the set piece & prepare the mailing lists.	For set piece liase with adjudicators &/or SRP Music Advisors. In the past it has been a Moeck publication, usually modern (as this sends signals regarding the standard expected), unaccompanied, lasting 3-5 minutes max. Introduced for 2005 competition at suggestion of previous adjudicators
August	Check/ Amend the Rules, Regulations & Fees as necessary	OK details with SRP Committee & EMS/MoeckUK (Peter Booth)
September	Advertise the next competition& standby for the (trickle of) enquiries	To coincide with start of new academic year at the academies & conservatoires around Europe. A5 fliers used in the past. Usually results in approx. 30-35 enquiries, predominantly by e-mail. Keep full contact details for all enquiries.
Mid-September	Deadline for Winners Recital programme	Get them to send direct to Peter Booth & copy to you. For inclusion in Greenwich Festival Publicity. (The ‘music list’, brief programme notes, photo & short biographies of the performers.
October	Finalise logistics at the Chapel	Rehearsal time, staffing, programmes, tickets etc.
November	Enjoy the concert	Remember to organise the presentation – reps from Moeck & SRP, plus something to present! Keep records of all financial transactions, especially cash expenses (with receipts)
December/January/February	Field enquiries	
Mid March	Deadline for entries	Check that they satisfy the rules & regs as they arrive. Acknowledge safe receipt. (Briefly)check that the CD’s have recorded OK & that every CD has playing list/performers etc with it (Supply from master copy if necessary).
Early April	Send entries out to adjudicators	Make up parcels for adjudicators & send by registered post or some other trackable transit method. Include sheets for adjudicators comments & remind them of the deadlines. Make sure they have accurate contact details for each other.
Mid June	Deadline for adjudicators decisions	Chase (& be firm) if necessary. Make sure you get their comments back for <u>all</u> competitors.
Late June	Inform competitors of adjudicators decisions	Mail out congratulations & commiserations together with adjudicators feedback. Inform/remind winners of requirements for finals, & deadlines etc. Also of what we will/will not provide by way of harpsichords, pianos, audio equipment... length of programme etc Contact Andrew Wooderson (Bexley Harpsichords) re likely request for provision & tuning of harpsichords at the competition

July/Aug	Field enquires about decisions & programming	Occasionally about adjudicators feedback, more often about programming.
Early September	Programme details  Rooms, staging & stewarding requirements	Get them to send direct to Peter Booth & copy to you. For inclusion in Greenwich Festival Publicity. (The 'music list', brief programme notes, photo & short biographies of the performers.)  Often best sorted by dealing directly with Trinity. Ideally this would happen earlier in the 'schedule' but nothing can get sorted during academic holidays so it tends to happen now.
Early October	Sort the Logistics	Rehearsal schedule, stage layout/requirements, harpsichords in & out & their tuning, numbers of stewards ...
Late October	Financial details	Preferred methods of payment for adjudicators & competitors . . (£, Euro or combination). Banking details if they want electronic transfer... (EMS will take care of Euro transfers).
Early November	Sort details of hosting provision	Refreshments for competitors & adjudicators. (Lunch on-site for adjudicators and sponsors representatives)
Mid November	The competition	Very exciting & frequently thrilling but don't expect to be able to do anything at the festival for yourself on the Sunday
Late November	Congrats, Commiserations & thanks	
December	Finances & Recover	
January	Take a rest	
February	Start the cycle again	