



MINUTES OF COMMITTEE MEETING

SUNDAY, 15 MAY 2005

HELD AT BENSLOW MUSIC TRUST, HITCHIN, HERTS.

Reg. Charity No. 282751

Present:

Andrew Short	Chairman	Ullie Burchette	Committee
Alistair Read	Secretary	Beryl Craven	Committee
Brian Fraser-Hook	Treasurer	Sandra Foxall	Committee
Margaret Shearing	Membership Sec	Helen Jones	Committee
Moira Usher	Training Co-ordinator	Dick Pyper	Committee
Helen Hooker	Musical Adviser	David Scruby	Committee

1. **Welcome/Apologies for absence:** The Chairman welcomed everyone to the meeting and especially Margaret Shearing as the new Membership Secretary and Beryl Craven, Helen Jones and Dick Pyper as Committee members. Apologies were received from Jim Rowley, Andrew Collis, Madeline Seviour, Mary Tyers and Colin Touchin

2. **Minutes of the last meeting,** held on 20 February 2005, were AGREED and approved *nem. con.* Proposed: David Scruby; seconded: Helen Hooker.

3. There were no **matters arising**

4. **Conference 2005**

Following discussion, it was AGREED that the Chairman should write to Jeremy Burbidge of Recorder MusicMail with an expression of regret that he was not invited to be present at this year's festival and conference. (Action: Chairman). It was further AGREED that a list be prepared of those firms and individuals selling instruments and music who should be invited to attend and be included in the *Festival Guidelines*.

5. **Child Protection Policy**

It was AGREED that the Society's policy be as follows:

“Whilst most members of the SRP are adults, the Society recognises its responsibilities to ensure that when children are included in any of its activities their safety is explicitly considered. To this end, people organising such activities for or including children will ensure that a child is not left alone with a single adult for any significant length of time and that no individual lessons, where a child is left alone with an adult, are organised for children as part of an SRP activity.

Occasionally SRP members are asked to recommend recorder teachers for children. If they pass on the names of teachers they will make it clear to parents that :

- (1) the SRP takes no responsibility for the quality of any such teacher
- (2) the SRP is not able to comment on whether or not the teacher has been police checked.”

Moira Usher proposed and Ullie Burchette seconded a motion that the policy be adopted. Carried *nem con.*

6. Training Proposals

Following discussion of Moira Usher's paper, it was AGREED that the course fee be set at £10.00 for all except the Intermediate Conducting Course, which would be £15.00, for SRP members. Non-SRP members' fees would be an additional £2.00 in each case. The course tutor's fee would be set at £100 plus any travelling expenses. Wherever possible, course tutors should be able to demonstrate a musical qualification. In addition to the proposals set out in the paper, it was AGREED that a Swing Workshop and one for Arranging would be offered. Tutors for the former would be Moira Usher and Helen Hooker; for the latter Philip Evry, Paul Clark and Denis Bloodworth. It was confirmed that these courses could be made available to Schools' Music Services but at a commercial fee. Moira Usher proposed and Dick Pyper seconded a motion that the proposals be adopted. Carried *nem con*.

7. Treasurer's Report

7.1 *NYRO* In presenting his report, Brian Fraser-Hook said he was considerably saddened by events with regard to NYRO; his remarks are included in the attached report. The committee AGREED that the Chairman be charged with, first, speaking to David Beare, and, second, following up that conversation in writing, setting out what was required of him within a strict timetable. It was further AGREED that such correspondence would be copied to the Charity Commissioners. (See also report, attached).

7.2 *Arthur Ingram Fund (AIF)* The Treasurer's recommendation that a 50% proportion of the interest realised on the AIF be allocated to central fund as a contribution toward management cost of the Society was rejected by the Committee.

7.3 *Accrual Accounting* The Committee AGREED to an ex gratia payment of £250.00 for the assistance given to the Treasurer in connection with the understanding and implementation of accrual accounting.

7.4 *Scottish Festival 2004* Brian said he still had not received accounts for the festival held in Edinburgh last year. Andrew Short undertook to look into the matter. (Action: Chairman). It was AGREED that if the surplus was less than £50, Edinburgh Branch be allowed to keep the whole amount; if the sum was between £51 and £100, 50% should be retained by the branch and 50% allocated to the Walter Bergmann Fund; if the sum was £101+, then the usual three-way split be adopted. Proposed by the Treasurer, seconded by Moira Usher and carried *nem con*.

7.5 *National Festival 2005* Brian said that previous indications had been that the Brentwood Festival would realise a loss of some £450; he had now been led to believe that the event would break even. In the event of a surplus he proposed dealing with it as outlined in Minute 7.4. Proposed by the Treasurer, seconded by Moira Usher and carried *nem con*.

7.6 *Woodhouse Recorder Course* The Chairman confirmed that, under Minute 8.1 of our deliberations on 20.02.05, it was AGREED that a grant of £2,000 be made from the Arthur Ingram Fund, *q.v.*

7.7 *The Recorder Magazine* Brian said the cost of the magazine to the Society had been increased by 20p to £2.10. It appeared from discussion that COS maybe unaware that he should be charging an additional £4.00 to cover airmail despatch. (Action: COS).

8 National Youth Recorder Orchestra (NYRO)

Andrew Short, in his capacity as Chairman, NYRO Sub-Committee, tabled draft Minutes of the Sub-Committee meeting, held at Birmingham on 6 May 2005. The Committee wished to make an expression of thanks to Jeanette Hipsey for so generously donating her great bass and contra bass to NYRO. It was noted that it was Jeanette's wish that the instruments be used the whole year round and it was AGREED that, in the first instance, they be offered to the Scottish Recorder Orchestra for the season 2005-2006 upon the clear understanding that they be made available for NYRO's use

and that the cost of transportation would rest with whomsoever was using them during the course of the year.

9. Approval to publish new editions

9.1 *Panel of Visiting Conductors* Following approval at Conference 2005 for the payment of professional conductors, the Secretary asked for permission to publish a new edition of the *Panel of Visiting Conductors*. It was AGREED that the foreword in the present edition be amended to read:

“Each Branch of the Society of Recorder Players with 12 members or more is entitled to receive one visit in each year commencing September from a member of this panel. The consent of the Committee is required for each visit, and Branches should notify the Secretary whenever they wish to issue an invitation. The travelling expenses of the conductor are a charge on Central Funds but should normally be paid by the Branch and reclaimed from the Society’s Treasurer. Hospitality for the conductor is the responsibility of the Branch and should include lunch and refreshment during any break in the playing session.

As the Society’s Rules now permit payment for professional services provided to members, the inviting branch should ascertain from the conductor whether a fee is to be paid. If so, the fee is the responsibility of the Branch. Branches are also encouraged to consider making greater use of the skills and talents of the members of this panel by combining a pastoral visit with a coaching or similar session on a professional basis.”

Sandra Foxall proposed and Dick Pyper seconded a motion that the proposals be adopted. Carried *nem con*.

9.2 *SRP Rules* ...The Secretary said that, following Conference 2005, we now had five addenda to the Society’s *Rules* and sought permission to publish a new edition. He wished to use the opportunity of substituting numeric listing of the sections, rather than the present “(1)(a)(i)” method presently in use. Alistair Read proposed and Moira Usher seconded a motion that the proposal be adopted. Carried *nem con*.

10. Trustees’ Annual Report for 2003–04 to the Charity Commissioners

The Chairman tabled the Trustees’ Report and, once the new committee members’ details were subscribed, it was AGREED. Dick Pyper proposed and Alistair Read seconded. Carried *nem con*.

11. There was no **other business**

12. Date and time of future meetings

12.1 The Autumn meeting will be held on Sunday, 30 October 2005, at Benslow Music Trust, Hitchin. Officers’ reports **would** be required for this meeting.

12.2 A meeting will be held on Sunday, 5 February 2006, also at Benslow Music Trust, Hitchin.

12.3 A meeting will be held on Sunday, 21 May 2006, also at Benslow Music Trust, Hitchin.

The meeting concluded at 12.55 hr. with thanks to the staff at Little Benslow Hills for their domestic arrangements.