



## MINUTES OF COMMITTEE MEETING

SUNDAY, 15 FEBRUARY 2004

HELD AT BENSLOW MUSIC TRUST, HITCHIN, HERTS.

Reg. Charity No. 282751

### Present:

Andrew Short	Chairman	Andrew Collis	Chair, WBF/MA
Alistair Read	Secretary	David Beare	NYRO Project Man.
Brian Fraser-Hook	Treasurer	Ulli Burchette	Committee
Mary Tyers	Competition Admin.	Hilary Oliver	Committee
Jim Rowley	COS	David Scruby	Committee
Colin Martin	Musical Adviser		

1. **Welcome/Apologies for absence:** The Chairman welcomed everyone to the meeting. Apologies were received from John Allen; Norma Herdson; Bob Horsley; Alyson Lewin; Madeline Seviour and Peter Sturgeon. The Committee noted, with sadness, the death of Douglas Haston (Aberdeen). The Chairman said that Valerie Flook was assisting with obtaining Douglas's work on the music library database and that Ashley Allerton would be taking over this project.

2. **Minutes of the last meeting**, held on 19 October 2003, were AGREED and approved *nem. con.* Proposed: Colin Martin; seconded: David Beare.

### 3. Matters arising

*Minute 4.3* The Chairman said that Moira Usher was now prepared to take over administration of the conducting workshops. He also said that, as there had been no interest in the CSRP in the last 2½ years, he proposed to recommend to Conference that it be abolished. He also undertook to talk to Sandra Foxall, the present Training Co-ordinator, with a view to Moira being TA. (Action: Chairman)

*Minute 7* The Committee extended its thanks to David Scruby for the revised edition of the 'Festival Guidelines.' The Secretary confirmed that the late amendments had been inserted into David's original text and that copies had been distributed to branches undertaking booked future festivals.

*Minute 9* The Chairman said that Essex Branch had now confirmed that the 2005 festival and conference would be held at Brentwood County High School on 23/24 April.

*Minute 10.2* The Secretary reported that the new edition of the 'Teachers' Guide' was now available. The Committee wished to record its thanks to Anne Martin for her hard work. Copies (free of charge) were available from Anne. Requests should be accompanied by a stamped (34p) addressed envelope measuring 229 x 162 mm (size C5).

*Minute 10.3* Ulli Burchette said she had made no progress with obtaining a list of recorder teachers from ERTA. She undertook to ask ERTA for access to their list on its website.

### 4. Officers' Reports:

4.1 *Secretary:* Alistair Read had no report to make except that he had now moved house. His new address is 6 Upton Court, 56 East Dulwich Grove, London SE22 8PS. Tel: 020 8693 4319.

4.2 *Country & Overseas Secretary:* Jim Rowley reported COS membership as:

UK	132	Ordinary	109
Rest of Europe	19	Family	38
Rest of World	<u>12</u>	Life	5
	163	Student	<u>11</u>
			163

This is a drop of 24 from October 2003, largely people who have failed to renew, or to respond to reminders – 19.

Corporate Members: 5.

Orchestras (affiliated): 5.

4.3 *Treasurer.* Brian Fraser-Hook said that central accounts for 2001–02 would be audited in time for Conference 2004. A copy of the accounts for 2002–03 were then presented and discussed. (Copy attached). Brian pointed out that these would not be audited in time for Conference 2004. It was proposed by Brian; seconded by Alistair Read and AGREED that Roxburgh be allowed to retain the whole of the modest profit realised on the Scottish Festival 2003. Following discussion, it was AGREED that the Chairman should present a paper to Conference 2004 setting out the allocation of projects to appropriate funds. (Action: Chairman).

4.4 *National Youth Recorder Orchestra:* David Beare said that there was still a small amount of work to be done in respect of the 2003 NYRO summer school and concert. The concert CD was now ready for production. It was AGREED that David Beare and Andrew Short would discuss the sensitive issue of what to omit from the CD as the programme had been too long to fit thereon. It was also AGREED that NYRO members can be counted on branch strength even though their membership is nominally recorded by COS. With regard to 2004, David said there are no grants or funding available and that applicants would be required to pay the total cost of the summer school. This year's event would be held the last week in July at Casterton Girls' School, Kirkby Lonsdale; the concert would be held on 31 July. A venue had not yet been finalised but would be in the Cumbria/North Lancs. area. Marion Scott, Ross Winters and Helen Hooker would be tutors and the conductor Colin Touchin. Andrew Collis AGREED that the Walter Bergmann Fund would administer hardship applications. (Action: Chair, WBF). Work on NYRO 2005, David said, would need to be started in mid-May 2004. The Committee AGREED that the suggested area should be Bristol and the south-west. David said he needed to share some of the NYRO workload. Hilary Oliver AGREED to undertake work on child protection and house rules for the players. Assistance was still required for the NYRO prospectus; press/publicity; sponsorship/grants; production and distribution of concert CDs; Criminal Records Bureau checks of tutors and helpers. It was AGREED that a letter be sent to branches and to those expressing interest in NYRO for help with these items. A copy would also be posted on the website. (Action: David Beare/Andrew Short).

4.5 *Competition Administrator:* Mary Tyers said that the 2003 event had been a success and thanks should be recorded for Vanessa Smye's efforts as the representative of Moeck UK. The 2005 competition would be open to international applicants, subject to Moeck's approval. (Report attached)

4.6 *Chair, Walter Bergmann Fund:* Andrew Collis said that there were sufficient funds to cover current applications. He said the fund's remit was open to groups and

educational projects and that this included awards in competitions. £700 from the Philip Cole bursary had been awarded to the forthcoming Malvern festival. Funds were to be made available for commissioning a work from Andrew Challinger for the Piers Adams Roadshow at Malvern. The WB Centenary Concert in October 2003 had been a great success. It was thought that it could be repeated in five years' time.

## **5. Re-appointments**

The Secretary reminded Committee that the three-year appointments of the Web Editor, the Walter Bergmann Fund sub-committee and the Training sub-committee were due for renewal. He undertook to write to Ashley Allerton to see if he was prepared to serve for a further period. Andrew Collis, Chair, WBF, said members of his sub-committee were all prepared to continue to serve. The Chairman said that he would move a proposal at Conference to wind up the Training sub-committee. (Action: Chairman).

## **6. Conference arrangements; election of officers; rule changes**

The Secretary said that conference arrangements were in hand and that he and the Chairman would draft the agenda. The Chairman said that all officers were prepared to stand for re-election subject to Conference agreeing to the rule changes dispensing with the publicity officer post and creating a NYRO project manager post. Graham Danbury had already drafted the amendment, the Secretary said. The Chairman said that David Beare, Hilary Oliver (committee members) and Alyson Lewin (musical adviser on committee) were standing down this year and he thanked them for their services. The next musical adviser to serve on committee was Helen Hooker. The Secretary said that no nominations for Committee membership had been received to date. The committee therefore proposed that the following people be canvassed to stand for election: Ashley Allerton; Sandra Foxall; Petrina Lodge; Leonie Shapiro. (Action: Secretary).

## **7. Any other business**

7.1 Teachers' Guide (see Matters arising, Min. 10.2)

7.2 It was AGREED that music library database should carry a notice to the effect that music was only available for hire to branches and not to individuals.

7.3 It was AGREED that the annual subscription to 'Making Music' be continued. The Treasurer said the current fee was £279.

7.4 Mary Tyers said she had moved house and her new address was 1a Hillcrest, Durham DH1 1RB. Telephone number as before.

7.5 It was proposed by Colin Martin; seconded by Hilary Oliver and AGREED that Ian Farquhar and Marg Hall be asked to accept nomination as pastoral visitors.

## **8. Date and time of future meetings**

8.1 The next meeting will be held on Sunday, 9 May 2004, at Benslow Music Trust, Hitchin.

8.2 The Autumn meeting will be held on Sunday, 31 October 2004, also at Benslow Music Trust, Hitchin.

The meeting concluded at 15.30 hr. with thanks to the staff at Little Benslow Hills for their domestic arrangements.

Min.0204 (final)