

Trustees' Annual Report (Accompanying Accruals Accounts)

Section 1

Legal and Administrative Information

Charity name **The Society of Recorder Players**

Any other name the charity is known by

Charity Commission registered number

2 8 2 7 5 1

For the financial year beginning on

0 1 0 9 0 4

For the financial year ending on

3 1 0 8 0 5

Charity's principal address

If including the charity's address might put any person whose name is required to be given in this report in personal danger, please contact the Dispositions Officer at the Charity Commission. We can give permission for the address not to be disclosed here.

3 The Smithy

Devauden

Chepstow

Monmouthshire

Postcode **N P 1 6 6 Q A**

Description of the charity's trusts

This should include:

- details, including date if known, of the charity's governing document (eg trust deed, will, constitution etc); and
- a brief explanation of the charity's objects.

Where applicable, you **may choose** to give details of any specific investment powers of the charity.

Governing document

The Rules of the Society, adopted on 24 May 1981 and amended from time to time by the Annual Conference, most recently on 24 April 2005

Objects of the charity

The education of the public in the study, practice, and appreciation of the art of music and the allied arts and in particular ... the promotion of the education of the public in the study, practice and appreciation of the recorder and its repertoire.

Specific investment powers

Please provide additional information on a separate sheet where necessary

Section 1

Legal and Administrative Information (continued)

Professional advisers You **may choose** to provide the names and addresses of any advisers regularly used by the charity, eg bankers, solicitors and investment advisers.

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Section 2

Trustees and Governance

Names of trustees (including the directors of corporate trustees)

- The names of all charity trustees should be given in column (a) below. "Charity trustees" are the persons responsible for the management of the charity. Include the names of the charity trustees at the date of the report and of anyone else who acted as a charity trustee during the period covered by this report. You **may choose** to add the title of any office held (eg Chair, Treasurer, Secretary, etc) after the name.
- If any of the named charity trustees acted only for part of the period covered by the report or were appointed or resigned after the period end, the dates during which they acted as charity trustee should be given in column (b) below.
- If a body corporate is the charity trustee, or is one of the charity trustees at the date of this report, the names of the "directors" of the body corporate should be given in column (c) below.
- The name of any person or body entitled to appoint one or more new charity trustees should be given in column (d) below (eg the charity trustees themselves, the members of the charity, the settlor or founder of the charity etc).
- The maximum number of charity trustees that must be named is 50. If there are more than 50 charity trustees at the date of this report, only the names of 50 need be given, but include the trustees who are officers (Chair, Secretary, Treasurer, etc). An additional sheet may be appended to Section 2 is necessary.
- If including a particular name might put the person concerned in personal danger, please contact the Dispensation Officer at the Charity Commission who can give permission for the name(s) not to be disclosed.

| Name of Trustee (details of any office held may be added after the name) | Dates during which the named trustees acted if not for whole period of this report | Names of directors of any corporate charity trustee at the date of this report | Name of person (or body) entitled to appoint any charity trustee |
|---|--|--|--|
| (a) | (b) | (c) | (d) |
| Andrew Short (Chairman) | | | Annual Conference |
| Alistair Read (Secretary) | | | Annual Conference |
| Brian Fraser-Hook (Treasurer) | | | Annual Conference |
| John Allen (Membership Secretary) | to 24/05/2005 | | Annual Conference |
| Margaret Shearing (Cte. & Memb.Sec) | | | Annual Conference |
| James Rowley (Country&O/S Sec.) | | | Annual Conference |
| Mary Tyers (Competition Admin.) | | | Annual Conference |
| Madeline Seviour (Editor) | | | Annual Conference |
| Moira Usher (Training co-ordinator) | | | Annual Conference |

(continuation sheet included)

Please provide additional information on a separate sheet where necessary

Section 2

Trustees and Governance (continued)

Please explain briefly how trustees are elected or appointed.

Trustee selection method

Officers are elected annually by the Annual Conference. Musical Advisers (who have been elected to that position by Annual Conference) serve in rotation on the Committee for a three-year term, one joining and one leaving each year. Other Trustees are elected for three-year terms by the Annual Conference, two each year.

Names of the charity's custodian trustees

Please give the name of any person who is a "trustee for the charity" at the date of the report, or at any time during the period covered by this report. "Trustee for the charity" means someone who holds the title to property belonging to the charity, without having any management responsibilities (for example a custodian trustee or other nominee).

| Name | Dates acted if not for whole period of this report |
|------|--|
| none | |
| | |

Section 3

Activities and Achievements

Charity's activities and achievements during the year

Explain here about what the charity is trying to do and how it is going about it. You **are only required** to provide a brief summary of the main activities and achievements of the charity during the year in relation to its objects.

Where applicable, you **may choose** to include comments about:

- the charity's organisational structure;
- any significant changes, development and future plans;
- any related parties, charities or other organisations with which the charity co-operates in its work;
- the contribution of volunteers;
- the effectiveness of any fund-raising activities; and
- any funds in deficit, the reasons and any action being taken.

The Society continued to promote the recorder as a serious instrument, to facilitate the raising of standards, and provide opportunities for playing to all who join, through group playing in branch meetings and larger Festivals, workshops and competitions.

The National Youth Recorder Orchestra (NYRO), a subsidiary of the Society, was in its fourth year of existence. On the resignation of the former NYRO project manager, a NYRO management subcommittee was established with an administrator in receipt of an honorarium and a separate NYRO treasurer. NYRO held its fourth very successful course and concert in July 2005 at Millfield School, Somerset.

NYRO groups also undertook tours to the Netherlands (International congress of Recorder Orchestras) in December 2004 and to Australia (Steps in Time) in January 2005, both supported financially by the Musical Director, Colin Touchin.

The Arthur Ingram legacy is accounted separately for identified charitable purposes. It funded the NYRO administrator's honorarium; a grant was made to the Woodhouse Recorder Week; other expenditure supported training in conducting and other leadership skills

The SRP Walter Bergmann Fund, administered by a Sub-Committee, continued to give grants to further the studies of young players in financial need. Many members contributed to the fund-raising in various ways. Some grants were given to needy young players in NYRO.

Branches undertook activities in the wider community. Examples included: playing in public places like shopping centres; workshops in primary schools; performances in residential and nursing homes.

Please provide additional information on a separate sheet where necessary

Section 4

Policies

Charity trustees should give in their report a description of the policies that they have adopted:

- for the selection of investments for the charity;
- for determining the level of income reserves held, stating and explaining the level of reserves held; and
- where grants are made by the charity, for the selection of individuals and institutions who are to receive grants out of the assets of the charity.

In addition you **may choose** to:

- confirm that the trustee body has undertaken a review of the major risks to which the charity is exposed, and that systems designed to mitigate those risks have been considered; and
- where the charity has a policy for the selection of investments, to comment on the investment performance achieved.

Reserves policy

The main fund maintains a reserve approximately equal to the annual turnover. The SRP Walter Bergmann Fund reserve of about £45K provides investment income for grant-giving. The SRP charitable fund (Ingram legacy) of about £180K is being used cautiously for new activities in support of charitable objectives.

Grant-making policy

The SRP Walter Bergmann Fund helps young people in their development as recorder players with grants towards tuition, purchase of instruments, course fees and examination fees, where there is evidence of financial need. The main fund supports festivals and workshops by providing a guarantee against loss. The Ingram fund supports the National Youth Recorder Orchestra and other initiatives.

Investments selection policy

Funds are held in Bank and Building Society accounts, including a Charities account that is free of tax.

Review of major risks

The mainstream activities of the Society carry only a slight risk of major unexpected expense, adequately covered by the reserves and Public Liability Insurance. A disaster befalling the National Youth Recorder Orchestra could be costly, and Public Liability and Employer's Liability insurance cover has been obtained.

Section 5

Signature and Declaration

Declaration I declare, in my capacity of charity trustee, that:

- the trustees have approved the report above; and
- have authorised me to sign it on their behalf.

Signature

Full name

Andrew David Short

Position (eg Secretary, Chair, etc)

Chairman

Date

3 0 1 0 0 5

Please provide additional information on a separate sheet where necessary

Continuation sheet – additional charity trustees

Charity name **The Society of Recorder Players**

Registered charity number **2 8 2 7 5 1**

For the financial year beginning on **0 1 0 9 0 3**

For the financial year ending on **3 1 0 8 0 4**

Names of additional charity trustees

| Name of trustee (details of any office held may be added after the name) | Dates during which the named trustees acted if not for whole period of this report | Names of directors of any corporate charity trustee at the date of this report | Name of person (or body) entitled to appoint any charity trustee |
|---|--|--|--|
| (a) | (b) | (c) | (d) |
| Colin Martin <i>Musical Adviser</i> | Until 24/05/2005 | | Rotation |
| Andrew Collis <i>MA & Ch, WBF</i> | | | Rotation & Ann.Conf. |
| Helen Hooker <i>Musical Adviser</i> | | | Rotation |
| Colin Touchin <i>Musical Adviser</i> | From 24/05/2005 | | Rotation |
| David Beare <i>NYRO manager</i> | Until 31/10/2004 | | Annual Conference |
| Norma Herdson | Until 31/10/2004 | | Annual Conference |
| Peter Sturgeon | Until 24/05/2005 | | Annual Conference |
| Ursula Burchette | | | Annual Conference |
| David Scruby | | | Annual Conference |
| Sandra Foxall | | | Annual Conference |
| Beryl Craven | From 24/05/2005 | | Annual Conference |
| Helen Jones | From 24/05/2005 | | Annual Conference |
| Richard Pyper | From 24/05/2005 | | Annual Conference |