



THE SOCIETY OF RECORDER PLAYERS

Registered Charity No. 282751/SC038422

MINUTES OF COMMITTEE MEETING Sunday 13th September 2020 by Zoom

PRESENT:

Jim Grant	Chair	Sarah Langdon	Competition Administrator
April Munday	Secretary	Pamela Flanagan	Musical Adviser
Ulli Burchette	Treasurer	Steph Sutherland	Committee
Helen Hooker	Musical Adviser	Jill Taylor	Committee
Penny Clarke	Membership Secretary	Mary Tyers	Committee
Ciara Flanagan	Committee	Josee Beeson	Personal Members' Secretary

1. Welcome and Apologies

Moira Usher sent her apologies.

The Chair welcomed the committee to the meeting. He said that things have been moving quickly in the last few days and what was supposed to be a meeting to cover one item will now cover two.

2. Conference 2021

Since Edinburgh Branch has decided not to hold the Festival in 2021, the committee will have to make a decision about where and how to hold the Conference. There are two immediate possibilities. If things improve, Suffolk branch could put on a Festival and host the Conference at short notice. If they do not improve, the Conference could be done by Zoom, as it was this year. Mary Tyers asked if it would be feasible to have the Conference as part of a playing day if no one had to stay overnight. Possible locations in the Midlands were discussed. If delegates are able to play, the venue would have to be large to accommodate social distancing. Mary Tyers said that it wouldn't be possible to make a decision at the moment and it would be better to consider options and make a decision in February. This was agreed.

Proposed: Chair **Seconded:** Treasurer **Carried**

3. Branches Recommencing Playing

3.1 From 14th September people will only be able to meet in groups of no more than six in England. There are exemptions for organised sport and educational activities, but it is not yet clear how this affects amateur musicians. There should be further information available on 14th September. The Chair said there had been some negative feedback to the email that went to all members advising them that branches should not start meeting again. Some of the feedback was quite offensive about members of the committee.

3.2 Since the committee had expected to be able to tell branches that they could meet again from week commencing 14th September, Helen Hooker had been asked to provide some advice about how this could be done. This advice includes a risk assessment. Jill Taylor said that she has had to sign a

document for the insurance company confirming that the SRP has documented procedures in place. Branches will have to have documented evidence to this effect and they will have to confirm this to the committee if they are to be covered by the insurance.

3.3 Pamela Flanagan said that the Irish government is producing new guidance on Tuesday 15th September and Helen Hooker said that she will include this in her document. The Chair said that the documents need to go to branches and affiliated orchestras, and the advice on the website will be updated. It would not be enough just to make the documents available on the website. Since not all of the affiliated orchestras have paid their subscriptions this year, the information will be sent to all those who were affiliated in 2019-2020. The Secretary will write the email to go with the documents and will send it to the branch secretaries. Responses will be directed to the Membership Secretary. Josee Beeson will amend the email and send it to the affiliated orchestras. Helen Hooker will revise the document and send it to committee members for information. The Secretary will proofread it.

3.4 Some members of the committee have already sounded out their branches about meeting again and the response was mainly positive. Mary Tyers said that it would be necessary to be very clear to branches and affiliated orchestras about what they will need to do in order to play together. The Membership Secretary said that it is usual for risk assessments to change often and the same thing will happen to the branches' risk assessments. The committee discussed the necessity of ensuring that branches and affiliated orchestras carry out their risk assessments. Affiliated orchestras who do not confirm that they have done so, will not be permitted to remain affiliated to the SRP. The Chair pointed out that government advice changes frequently and there are also local lockdowns, so branches will have to comply with government and local advice current at the time of the branch meeting.

Action: Helen Hooker, Secretary, Josee Beeson

4. Any Other Business

4.1 The Treasurer said that she had received branch accounts that had been reviewed and signed off by someone who was clearly the spouse or a relative of the branch treasurer and she was not sure whether this should be accepted or not. The Secretary has looked into this for her own branch and confirmed that the Charity Commission does not allow family members of committee members to audit accounts.

4.2 It was agreed that Josee Beeson should have read rights to the society's CAF account so that she can see which Personal members and affiliated orchestras have paid their subscriptions.

4.3 The Chair has been in touch with an SRP member who would be interested in taking over the role of Treasurer, provided she can take it on more or less immediately. She is a retired accountant and very experienced, so she might not need to shadow the Treasurer for long. The Treasurer was asked to call her to go through what needs to be done.

Action: Treasurer

4.4 The next committee meeting is 10:30 on 11th October 2020.

The meeting closed at 15:34.