

Amalgamated reports to SRP Trustees' meeting July 2022

SRP Treasurer's Notes for meeting 10th July

Balances 21st June (see schedule)

Central subs have now been received from all branches except IRE (held in euro for us to use if required)

Paid since last meeting

- RMM magazine £3,674
- Membership list incl post £1,850
- 2 grants for WBF £850 and £500
- 8 PVs £600 towards conductor fees, £1,289 travel expenses
- Conference expenses £3,431

Festival 2022

We have received the accounts for the Festival which show a loss of £1,229.68. Chris and Moira had been expecting a small profit but the final invoice from the school included vat which had not been on the original quotation.

Conference

I have received expense claims from all the Trustees, the Musical Adviser who attended and repaid 13 branches for delegates' expenses. There may be other claims to come from branches or it may be that delegates are not claiming expenses.

Other

I am still waiting for payment from Edinburgh for 2 workshops. Alan Martin is in the process of taking over as branch treasurer so these should be sorted.

At my request CAF bank has returned £858 as the money was not ours (received quarterly in Dec, Mar and June as 'Thurs afternoon art' from G Elkin).

NB Balance sheets are loaded separately

SRP Secretary's Report, on administrative matters, to Trustees' meeting 10th July 2022

- i) The SRP Trustees' Report, and the annual accounts, were safely loaded onto the two charity regulator sites, without incident. Information has subsequently been received from ***Making Music***, providing an opportunity to be involved in consultation with the Charity Commission about the questions asked about the annual return.
- ii) The *Guidance for Branches* document has been updated to correct some typos, and to update the change of title of the Workshop Co-ordinator, and the merging of the CoS role into that of the membership secretary. Branch secretaries have been notified.
- iii) A branch have had difficulties accessing a bank account that had not been used for some time, and Trustees' personal information was requested by the bank. This has not been provided, except for the Secretary, and branches have been reminded to use or close accounts, to avoid similar problems.
- iv) Following a comment by a member, my attention was drawn to the listing of branch secretaries' names, addresses and phone numbers in the SRP Secretary's Reports attached to minutes of the central committee meetings over a ten year period (10-20 years ago). These personal details have now been redacted from those reports.
- v) Anne Martin was thanked for her report on the Ipswich Festival, and this is now on the website, with some photos from Helen Hooker inserted, to form a past Festival report.
- vi) The new NYRO Chair, Ruth Bryson, will attend the October meeting.
- vii) Two further enquiries have been received from prospective visiting conductors, and information provided.
- viii) Branch Secretaries have been notified of the extension in the time period for booking extra Pastoral Visits, and several further requests for approval have now been received. 43 visits should have taken place in 2021-2, with 3 postponed because of illness or adverse weather. 22 visits are currently booked for 2022-3, and one for 2023-4.
- ix) Orkney branch have asked for permission to group some visits together, to hold a 2 or 3 day event, which may take them into 2025, because of the travel complications.
- x) Work on the process for obtaining feedback from branches about their Pastoral Visits is still in process, but one branch submitted a very positive report of their own volition.
- xi) Devon branch officers were reminded to make use of the Pastoral Visitors scheme, which they did for June, to think about hosting an SRP workshop, encouraged to update their website, to be more welcoming, and invited to submit something to e-News or *The Recorder Magazine* about the difficulties of retaining and recruiting members. As a result they are considering having just four playing meetings a year.
- xii) At her request, some general information about membership numbers was provided to Julie Dean, who is speaking at the Recorders in Education event in July.

SRP Membership Secretary's Report – June 2022

Personal Membership – combining with Membership Secretary role

Website contact details for Personal Membership together with the online renewal and joining form have been changed from Josée's to mine. For the time being the cos@srp.org.uk will continue to function however and will simply forward automatically to memsec@srp.org.uk.

New Printed Membership List

Unfortunately as a result of a printer breakdown Jerry informed us on the 31 May that the new 2022 membership list was not printed on time and this delayed the dispatching of the Recorder Magazine as the two publications were being sent out together.

I have received very little feedback about the printed list other than from the odd branch member who was surprised to see either no details or out of date details listed for them unfortunately because of poor communication between them and their branch treasurer/secretary/membership secretary. I'm not sure I can do much more to stop this happening as the branch has many reminders from me to check and update member details, including draft PDFs of the branch page that I send to them for checking.

Membership totals

There are currently 1272 members including 47 who have joined at the reduced rate (ie joining from January 1 as a totally new member). This is a further increase of 6 members since my May report.

Other things

- Ulli has raised the issue of having a delegate for Personal Membership representation at Conference. I replied just to let her know that I will be doing exactly what Josée did in her role and Josée took over Sandra's role in a similar way. Nothing has really changed and there will still be email/phone contact wherever necessary between Personal Members and the Membership Secretary in the same way that there was between COS members and the COS Secretary.
- The (large) table for LIFEM has been booked.

Penny Clarke Membership Secretary June 2022