

Reports from SRP Trustees' September 2023 meeting

Treasurer's Notes for meeting Sept 2023

Statement of bank balances

Attached, showing the summary of financial activity for the year to 31st August, Central SRP bank transactions only, not adjusted for gift aid, interest, festival surplus etc and not including branches. Total bank balances reduced by £11k, Central £2k, WBF £3k, Arthur Ingram £6k.

Gift Aid

Gift aid £4,715 received on 2nd August.

WBF

Attached, transactions for the year, not yet adjusted for gift aid, interest, festival surplus

£5k received for sale of instruments at RSS and SURF

Festival Surplus

It was agreed that the surplus of £2,366 be split 4 ways between the organising branch, Festival conductors, central SRP and WBF (592 each).

Alan Martin, Festival treasurer, confirmed that the Festival bank account was still open and he would be able to distribute to the Conductors. He asked if the amount available could be increased to £640 and he would then pay £40 to each conductor.

We have received an email from Michael Graham on this subject, suggesting an alternative distribution giving more to those who did more.

Nationwide Deposit £106k

This was renewed into an 18 month 'Fixed Saver Account' 3%.

Accounts

In progress. 13 branch accounts received to date (due by the end of October).

I'm hoping to have the accounts to the auditor by the end of November, to be returned to me by the end of December.

EC 20th September

Secretary's Report for September Trustees' meeting

- a) The webteam added a link within our **Resources** tab to the SRP page about *The Recorder Magazine*, which itself has a link to the *Recorder Music Mail* page which includes the index of contents of each issue, to increase exposure for the magazine.
- b) The SRP website page about *The Recorder Magazine* did include a table where readers could view old branch reports, but this was last added to some years ago, and has been superseded by the new way in which branch news is reported in the SRP pages of the magazine. With the agreement of Jean Campbell, this table has now been removed from the site.
- c) The threat of an individual member's concern about a potential Data Protection breach caused some concern, but it emerged that the link that purported to come from the SRP website was to a file that is not held in an accessible part of the media library, but stored in a directory; both the file and directory were removed. Subsequently it was found that *Google* still had a link to the deleted item, so it appeared to exist on our site. *Google* have been asked to remove this.

The Information Commissioner's Office has provided some guidance on archival material, which can be provided to interested Trustees.

- d) Following this problem, some other old and redundant items have been removed from the site, in an effort to remain up to date, and also to reduce the amount of irrelevant information that displays on a **Search** on the site. However, branch archive pages still contribute a lot of historic material to **Search** results. Branch officials will be asked to check that their archival entries no longer contain any personal details that could raise concern.
- e) Susan identified some references to a post from 2017 which refers to "new ways to stay in touch", and mentions *Twitter* and *Facebook*, as well as e-News, and a link to the Stay in Touch page that allows readers to sign up for e-News and website updates. The post includes the statement "Facebook user, please note that we will no longer be posting updates to the SRP Facebook page."
- f) Nigel has identified that the website was running at an unduly slow speed. This has improved somewhat by removing unused plug-ins, and more might be improved, once Nigel has checked that this would not have a negative impact on the membership database etc.
- g) I have had a request from a member researching Brian Bonsor, pointing out that some old Conference papers are not up on the website. I have no way of tracing these, and have told her so. Does anyone know where the original archived minutes are held?
- h) I have written to Ruth Burbidge about creating a website reference to Walter Bergmann's Golden Rules.
- i) Further to the July meeting, I have updated Sarah Bronnert about the confusion around the date of the contract renewal, and we agreed that all the competition expenses will be reviewed at this meeting.
- j) The first mailing of the new season to branch secretaries will include a suggestion to promote donations to WBF, a request to review branch web pages for personal data, and to reduce the amount of unnecessary archival material, and an appeal for offers to host the 2025 Festival and Conference.
- k) A draft Trustees' Report has been prepared for consideration at this meeting.

